Fourth Meeting Minutes

[COMP2003HK Computing Group 6 Project]

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| **Date:** | 2022-12-03 |
| **Time:** | 20:00 – 20:30 |
| **Location:** | Online meeting via ‘Zoom’ |
| **Member:** | Ben, Jay, Saul |

# Agenda:

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| Discussion Topic | Start Time | End Time |
| 1. Working progress   We updated the work progress for ourselves.   * Ben was preparing the coding. * Jay assisted in the prototype design. * Saul concentrated on the sprint planning and reviews. | 20:00 | 20:25 |
| 1. Preparation for second meeting with client   We prepared the different questions for the following meeting. | 20:25 | 20:30 |

## Additional information:

Next meeting will be held on 2022-12-17